**Behavioural Insights – Student Work Opportunity**

**at Policy Horizons Canada**

***Mandate***

Policy Horizons Canada (Horizons) is an innovative, centralized learning and knowledge organization within the Government of Canada that reports to a steering committee of nine Deputy Ministers who represent a range of key domestic and international policy portfolios of the government.

At Horizons, we anticipate emerging policy issues over the next 10-15 years related to technology, society, the economy, environment, governance and security, while exploring and presenting the possible implications of these changes for public policy in Canada.

More recently, we have branched out to explore behavioural insights to help the public service improve on communications, collaborations, and to develop policies to address complex issues.

***How we work***

Horizons is a small, nimble organization of less than 30 employees, comprised of policy/foresight analysts, and communications, outreach, IT and Web 2.0 specialists, as well as administrators and managers. Flat and flexible, our work culture is driven by continual innovation – in analytical approaches, consultation techniques, technological supports, and structure – aimed at providing the highest quality products and insights to Deputy Ministers. Working in a matrix management structure, work is coordinated within temporary, multi-disciplinary task teams. Horizons uses and tests a constantly evolving range of software and learning tools and techniques in its innovative lab environment.

***Client Service Results***

Horizons conducts analytical research to develop relevant data, knowledge and information, which serve as a base to support a given project or study.

We collaborate extensively with public servants and global experts to generate behavioural insights, build capacity for long-term thinking and support policy discussions and linkages that would not otherwise occur.

***Key Activities***

* Learn about government priorities, policies and programs.
* Creatively translate insights from social and behavioural sciences literature, databases and methods into insights, to inform to improve programs, policies and organizations to better serve Canadians.
* Under detailed and close supervision, participate in joint projects, committees and initiatives and communicate with government departments, including outside collaborators.
* Perform data analyses and interpret the findings.
* Write or provide input into project reports, memos and/or presentations.
* Provide support to analysts/manager in the advancement of various Horizons’ files, research papers or projects.
* Attend regular meetings and provide updates on your activities, as required. This may also include attending and potentially presenting at conferences and workshops.
* Be generally available to collaborate on, and contribute to, internal tasks.

**Duration:** Approximately 4 months as a co-op assignment, internship or summer employment.

**Location of Work:** Downtown Ottawa

**Security Clearance:** Reliability

**Schedule:** Full-time (37.5 hours per week) or part-time (15 to 20 hours per week)

**Salary:** Dependent on the Public Service Commission program used to hire the student and the student’s current academic level (i.e. subject to current [pay rates](http://www.tbs-sct.gc.ca/psm-fpfm/pay-remuneration/rates-taux/student-etudiants-eng.asp) which range from $12.77-$24.59/hr).

**Official Languages Proficiency:** Bilingualism (English and French) is preferred but is not essential.

**Education:** Engaged in full-time studies at a post-secondary educational institution at the university undergraduate or graduate level in a program in or related to social or behavioural sciences (e.g. public policy, business, psychology or marketing).

**Knowledge:** Extensive knowledge of behavioural insights or behavioural economics. Knowledgeable about designing, implementing and analyzing behavioural insights experiments (e.g. randomized controlled trials). Familiar withbehavioural insights literature and issues which are relevant to public policy and program development in Canada.

**Abilities or Skills:** Strong oral and written communication skills.

**Personal Suitability:** Works well with others.

**Contact:**

Deanna Jamieson (613) 992-9356

deanna.jamieson@horizons.gc.ca

Policy Horizons Canada

[www.horizons.gc.ca](http://www.horizons.gc.ca/)

360 Albert Street, 15th Floor

Ottawa, ON K1R 7X7
Government of Canada